



UNIVERSITAS
Dinamika

**Kampus
Merdeka**
INDONESIA JAYA



NOMOR POKOK
PERPUSTAKAAN
3578032D2020309

Panduan Unggah Dokumen Berbasis Enrolled Student pada Akun Instructor di Turnitin



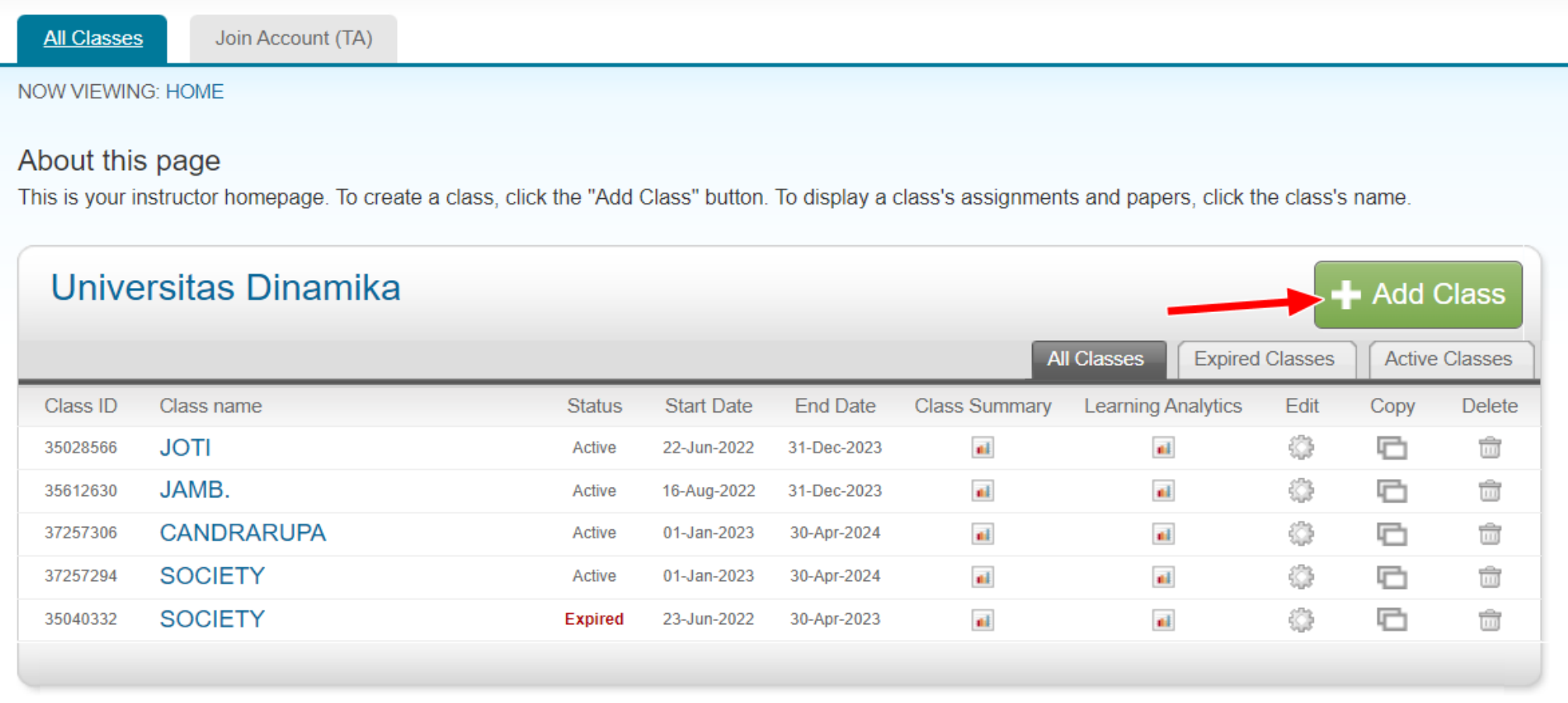
Agung Prasetyo Wibowo, S.S.I.
perpus@dinamika.ac.id

→ KEBIJAKAN & INFORMASI :

1. Per tanggal **26 September 2023**, Turnitin memberikan informasi bahwa fitur ***Non-enrolled Student*** dihapus dan digantikan oleh ***Enrolled Student***.
2. Unggah dokumen hanya bisa dilakukan pada ***Class*** dan ***Assignment*** yang sudah memiliki ***Enrolled Student***.
3. Akun ***Instructor*** tetap bisa unggah dokumen dengan menggunakan akun ***Enrolled Student*** yang sudah terdaftar.
4. Masing-masing Program Studi maksimal hanya boleh membuat 1 (satu) akun ***student*** yang datanya sama dengan akun prodi (berlaku di Universitas Dinamika).
5. Dilarang untuk mengaktifkan fitur ***Quick Submit*** karena ini membuat konfigurasi standar dari ***assignment*** menjadi tersimpan di repositori Turnitin.

→ MENAMBAHKAN STUDENT :

- Buka website <https://www.turnitin.com/>
- Login menggunakan akun prodi yang sudah dimiliki.
- Klik **Add Class**.



Now viewing: HOME

About this page
This is your instructor homepage. To create a class, click the "Add Class" button. To display a class's assignments and papers, click the class's name.

Universitas Dinamika

All Classes | Expired Classes | Active Classes

Class ID	Class name	Status	Start Date	End Date	Class Summary	Learning Analytics	Edit	Copy	Delete
35028566	JOTI	Active	22-Jun-2022	31-Dec-2023					
35612630	JAMB.	Active	16-Aug-2022	31-Dec-2023					
37257306	CANDRARUPA	Active	01-Jan-2023	30-Apr-2024					
37257294	SOCIETY	Active	01-Jan-2023	30-Apr-2024					
35040332	SOCIETY	Expired	23-Jun-2022	30-Apr-2023					

→ MENAMBAHKAN STUDENT (lanj.) :

- Masukkan **Class name**, **Enrollment key**, **Subject area(s)**, **Student level(s)** dan **Class end date**.

Create a new class

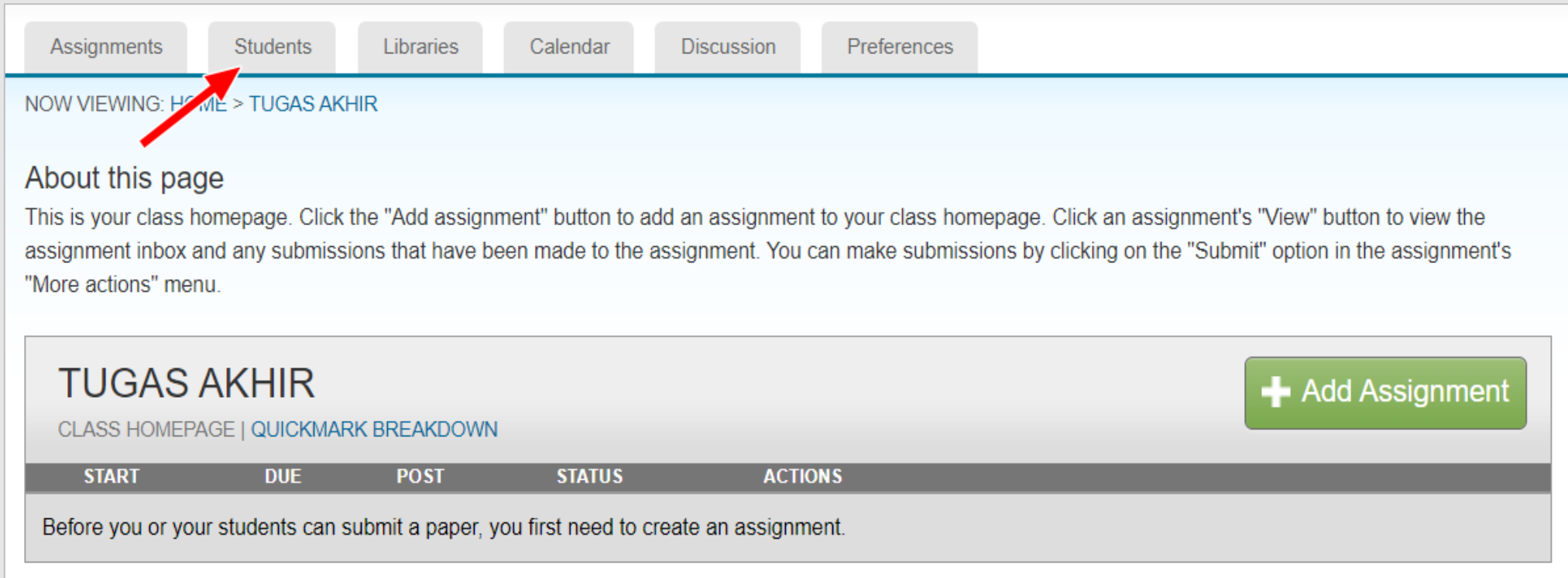
To create a class, enter a class name and a class enrollment key. Click "Submit" to add the class to your homepage.

Class settings

* Class type	Standard
* Class name	TUGAS AKHIR
* Enrollment key	1029384756
* Subject area(s)	Computer Science/Programming
* Student level(s)	Undergraduate
Class start date	10-Oct-2023
* Class end date	31-Oct-2025

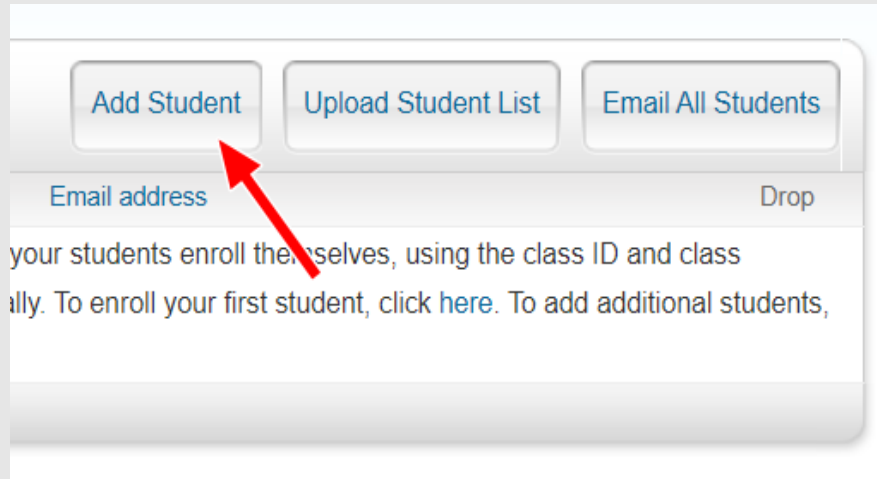
→ MENAMBAHKAN STUDENT (lanj.) :

- Klik pada **Class "TUGAS AKHIR"** yang baru saja dibuat. Kemudian klik pada tab **Student** pada kiri atas.



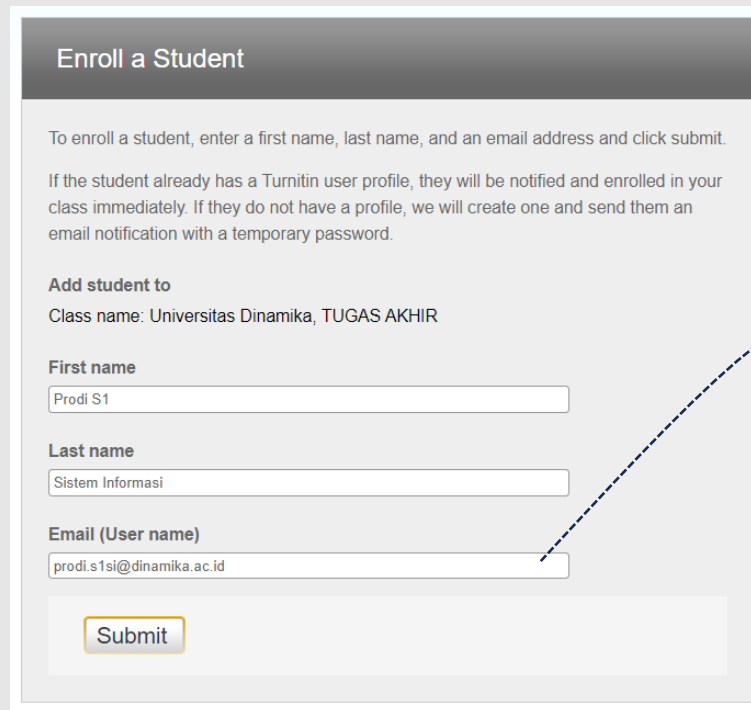
The screenshot shows the Turnitin interface for a class named "TUGAS AKHIR". At the top, there are navigation tabs: "Assignments", "Students", "Libraries", "Calendar", "Discussion", and "Preferences". The "Students" tab is highlighted with a red arrow. Below the tabs, the breadcrumb "NOW VIEWING: HOME > TUGAS AKHIR" is visible. The main content area is titled "About this page" and contains the text: "This is your class homepage. Click the 'Add assignment' button to add an assignment to your class homepage. Click an assignment's 'View' button to view the assignment inbox and any submissions that have been made to the assignment. You can make submissions by clicking on the 'Submit' option in the assignment's 'More actions' menu." Below this text is a section titled "TUGAS AKHIR" with a green button labeled "+ Add Assignment". Underneath the title, there is a table with columns: "START", "DUE", "POST", "STATUS", and "ACTIONS". The table is currently empty, and a message below it states: "Before you or your students can submit a paper, you first need to create an assignment."

→ MENAMBAHKAN STUDENT (lanj.) :



The screenshot shows a control panel with three buttons: 'Add Student', 'Upload Student List', and 'Email All Students'. A red arrow points to the 'Add Student' button. Below the buttons is a table with a header row containing 'Email address' and 'Drop'. The text below the table reads: 'your students enroll themselves, using the class ID and class ID. To enroll your first student, click [here](#). To add additional students, click [here](#).' The 'Add Student' button is highlighted with a red arrow.

- Klik pada **Add Student**.
- Kemudian isi **First name**, **Last name**, dan **Email (User name)**.

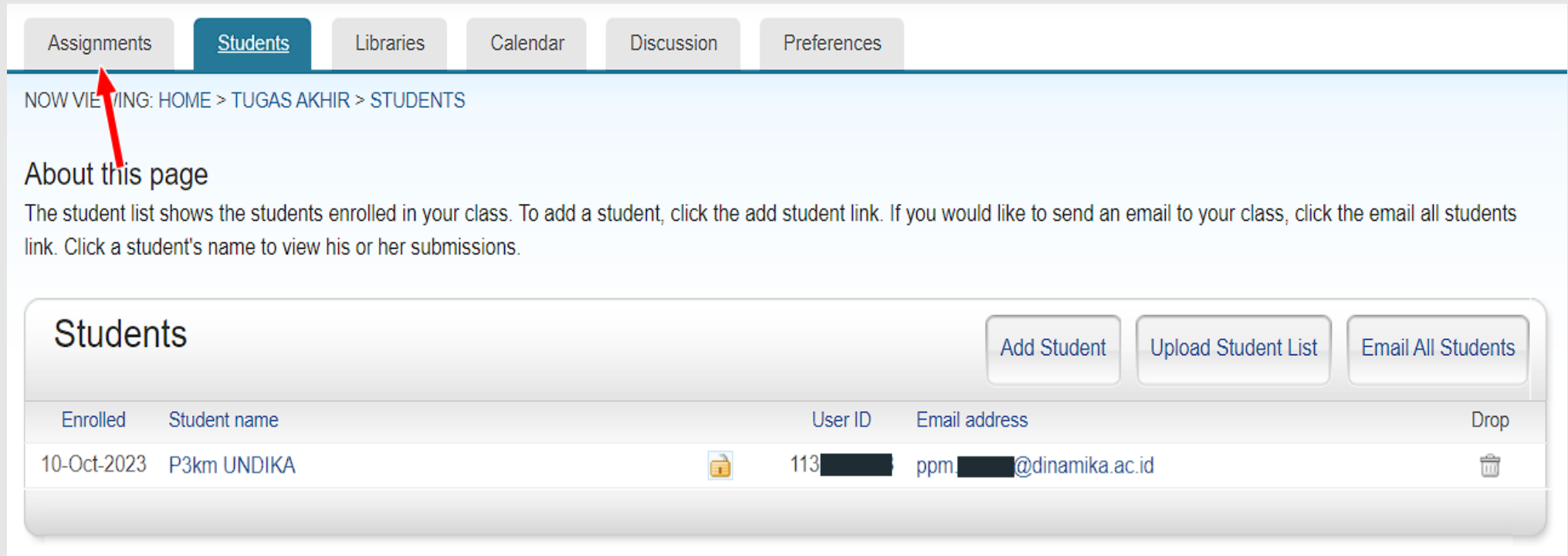


The screenshot shows the 'Enroll a Student' form. The title is 'Enroll a Student'. Below the title is a paragraph: 'To enroll a student, enter a first name, last name, and an email address and click submit. If the student already has a Turnitin user profile, they will be notified and enrolled in your class immediately. If they do not have a profile, we will create one and send them an email notification with a temporary password.' Below this is the 'Add student to' section with 'Class name: Universitas Dinamika, TUGAS AKHIR'. The form has three input fields: 'First name' with the value 'Prodi S1', 'Last name' with the value 'Sistem Informasi', and 'Email (User name)' with the value 'prodi.s1si@dinamika.ac.id'. A 'Submit' button is at the bottom. A dashed blue arrow points from the 'Email (User name)' field to the red box on the right.


Catatan : untuk isian **email**, pastikan harus sama dengan email akun prodi yang dipakai untuk login.

→ MENAMBAHKAN STUDENT (lanj.) :

- User Student sudah terbuat. Selanjutnya klik pada menu **Assignments**.



The screenshot shows the Turnitin interface with the 'Students' menu selected. A red arrow points to the 'Assignments' menu. Below the menu, there is a breadcrumb trail: 'NOW VIEWING: HOME > TUGAS AKHIR > STUDENTS'. The 'About this page' section explains that the student list shows enrolled students and provides instructions on how to add a student, email all students, or view submissions. The 'Students' section includes three buttons: 'Add Student', 'Upload Student List', and 'Email All Students'. Below these buttons is a table with columns for 'Enrolled', 'Student name', 'User ID', 'Email address', and 'Drop'.


Enrolled	Student name	User ID	Email address	Drop
10-Oct-2023	P3km UNDIKA	113 [REDACTED]	ppm.[REDACTED]@dinamika.ac.id	

→ MENAMBAHKAN STUDENT (lanj.) :

- Isikan pada window **New Assignment**, antara lain : **Assignment title**, **Allow only file type...**, dan pilih **No Repository**. Klik **Submit**.

New Assignment

Assignment title ?


 

Allow only file types that Turnitin can check for similarity


Allow any file type ?

Submit papers to: ?

Start date ?

 
at :

Due date ?

 
at :

[+ Optional settings](#)

Submit

→ MENAMBAHKAN STUDENT (lanj.) :

- Setelah Assignment jadi, pada **Status** bisa dilihat jumlah student.
- Klik pada **More actions**, pilih **Submit**.

About this page

This is your class homepage. Click the "Add assignment" button to add an assignment to your class homepage. Click an assignment's "View" button to view the assignment inbox and any submissions that have been made to the assignment. You can make submissions by clicking on the "Submit" option in the assignment's "More actions" menu.

TUGAS AKHIR **Student** [+ Add Assignment](#)

CLASS HOMEPAGE | [QUICKMARK BREAKDOWN](#)

	START	DUE	POST	STATUS	ACTIONS
ARTIKEL					
PAPER	10-Oct-2023 21:33PM	31-Oct-2024 23:59PM	N/A N/A	0 / 1 submitted	View More actions ▾
					Edit settings Submit Delete assignment

→ MENAMBAHKAN STUDENT (lanj.) :

- Pilih **Single File Upload**. Pada **Author**, pilih Student yang sebelumnya sudah dibuat. Masukkan judul pada **Submission title**. Lalu pilih lokasi file dan klik tombol **Upload**.

Submit: **Single File Upload** ▾

Author

Select student... ▾

Select student...

P3km UNDIKA (ppm [redacted]@dinamika.ac.id)


Last name


Submission title

Peran Perpustakaan Universitas Dinamika dalam Membang

Choose the file you want to upload to Turnitin:

Choose from this computer

 Choose from Dropbox

 Choose from Google Drive

We take your privacy very seriously. We do not share only be shared with our third party partners so that we

Upload Cancel

→ MENAMBAHKAN STUDENT (lanj.) :

Submit: Single File Upload STEP ●●○

Please confirm that this is the file you would like to submit...

Author: P3km UNDIKA

Assignment title: ARTIKEL

Submission title: Peran Perpustakaan Universitas Dinamika dalam Membangun Book Reading Habit Melalui Program Aksara Undika

File name: 7948-████████.pdf

File size: 193.2K

Page count: 30

Word count: 8505

Character count: 55231

« Page 1 »

PERAN PERPUSTAKAAN SEBAGAI PEMBUNUNG
PENERI AJARAN JARAK JADI DI MASA PANDEMI COVID-19

Abstrak
STEP P3km Undika, Indonesia
000.000.000.000.000.000

How to cite:
STEP P3km Undika, Indonesia
000.000.000.000.000.000

Abstract
This article aims to explain the role of libraries in supporting of distance learning process of the Covid-19 pandemic. Distance learning is done by utilizing technology as a means to connect students and teachers. In the presence of distance learning, progress in science, technology, innovation, and learning process become the main element of learning success. Library as a source of information is important in the learning process, especially in online learning. In online learning, library can play a role in providing a complete library collection. Library managers have a role in network, hardware, and easy access to information content. Also, it should and online and have a strategic approach for online progress. In online learning process and online services. The library and personnel are important role in supporting student learning activity in the time of distance learning. *How of the Covid-19 pandemic, online learning*

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We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

Confirm Cancel

- Lakukan konfirmasi artikel yang akan diunggah dengan klik tombol **Confirm**.
- Tunggu hasil pengecekan plagiasi di **Assignment inbox**.

→ CATATAN :

- Akun Turnitin Universitas Dinamika tergabung dalam konsorsium dan hanya memiliki 10 akun, maka hanya diperbolehkan **1 Student** untuk **1 akun prodi**.
- **1 assignment** hanya boleh berisi **1 artikel/dokumen**. Harus dilakukan penghapusan terhadap artikel sebelumnya jika Anda ingin unggah artikel lain **pada assignment yg sama**.

Submit: [Single File Upload](#)

STEP ● ○ ○

This student has already submitted a paper to this assignment. Please delete the original paper before submitting a new one.



SOLUSI?

MEMBUAT ASSIGNMENT BARU

1 STUDENT BISA UNLIMITED ASSIGNMENT



UNIVERSITAS
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Terima kasih sudah mendengarkan.

Agung Prasetyo Wibowo, S.S.I.

perpus@dinamika.ac.id

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