



Kampus
Merdeka
INDONESIA JAYA



NOMOR POKOK
PERPUSTAKAAN
3578032D2020309



Panduan Unggah Dokumen Berbasis Enrolled Student pada Akun Instructor di Turnitin



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→ KEBIJAKAN :

1. Per tanggal **26 September 2023**, Turnitin memberikan informasi bahwa fitur ***Non-enrolled Student*** dihapus dan digantikan oleh ***Enrolled Student***.
2. Unggah dokumen hanya bisa dilakukan pada ***Class*** dan ***Assignment*** yang sudah memiliki ***Enrolled Student***.
3. Akun ***Instructor*** tetap bisa unggah dokumen dengan menggunakan akun ***Enrolled Student*** yang sudah terdaftar.
4. Masing-masing Program Studi maksimal hanya boleh membuat 1 (satu) akun ***students*** yang datanya sama dengan akun prodi (berlaku di Universitas Dinamika).

LIST ENROLLED STUDENT UNTUK INSTRUKTUR			
First Name	Last Name	Alamat Email	Keterangan
Prodi	Akuntansi	prodi.ak@dinamika.ac.id	Untuk program studi S1 Akuntansi
Prodi	Desain Komunikasi Visual	prodi.dkv@dinamika.ac.id	Untuk program studi S1 Desain Komunikasi Visual
Prodi	Despro	prodi.despro@dinamika.ac.id	Untuk program studi S1 Desain Produk
Prodi	Manajemen	prodi.mnj@dinamika.ac.id	Untuk program studi S1 Manajemen
Prodi D3	Sistem Informasi	prodi.d3si@dinamika.ac.id	Untuk program studi D3 Sistem Informasi
Prodi S1	Sistem Informasi	prodi.s1si@dinamika.ac.id	Untuk program studi S1 Sistem Informasi
Prodi	Teknik Komputer	prodi.tk@dinamika.ac.id	Untuk program studi S1 Teknik Komputer
Prodi	Produksi Film dan Televisi	prodi.profiti@dinamika.ac.id	Untuk program studi DIV Produksi Film dan Televisi
P3km	UNDIKA	ppm.official@dinamika.ac.id	Untuk bagian P3KM

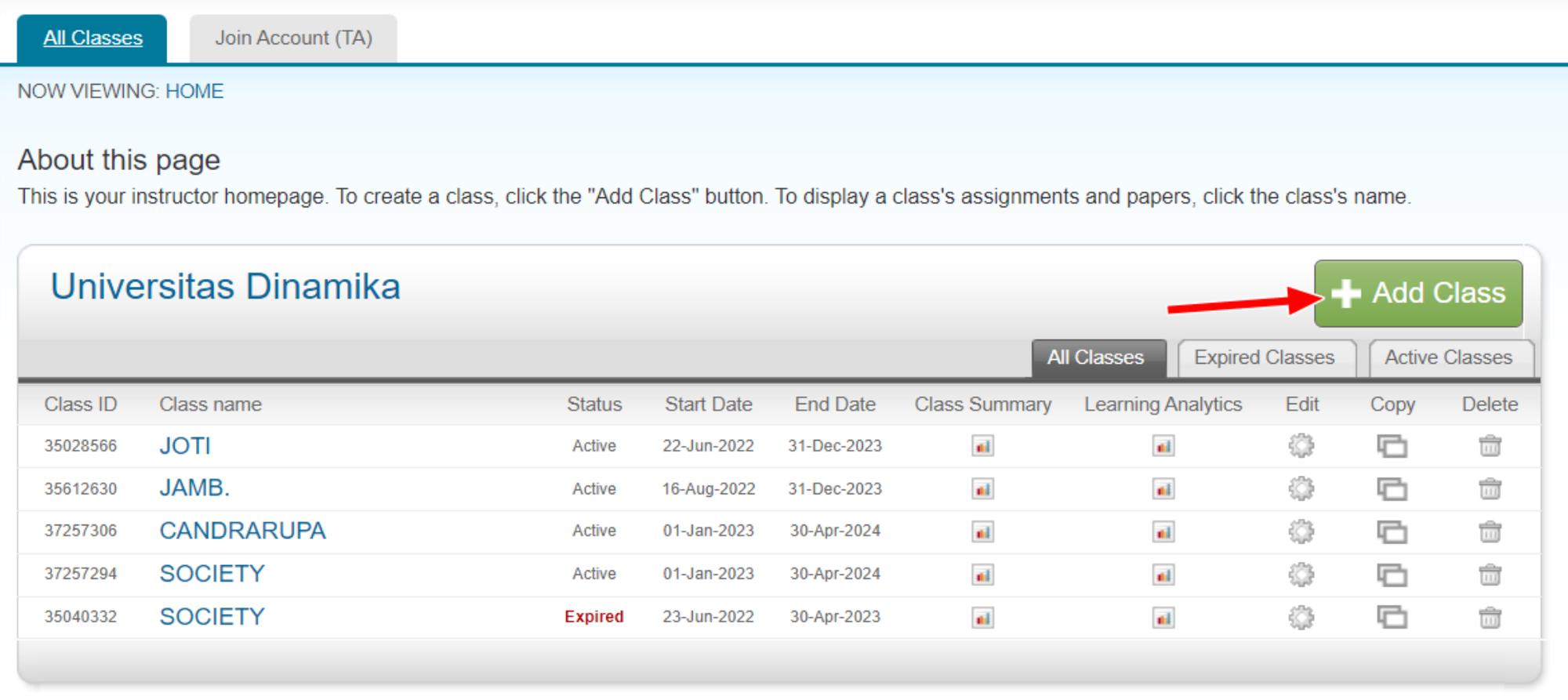


**AKSES
LOGIN
TURNITIN
UNIVERSITAS
DINAMIKA**

***Akun Login =
Akun Enrolled
Students***

→ MENAMBAHKAN STUDENT :

- Buka website <https://www.turnitin.com/>
- Login menggunakan akun prodi yang sudah dimiliki.
- Klik **Add Class**.



The screenshot shows the Turnitin instructor dashboard. At the top, there are tabs for 'All Classes' and 'Join Account (TA)'. Below this, it says 'NOW VIEWING: HOME' and 'About this page'. A message states: 'This is your instructor homepage. To create a class, click the "Add Class" button. To display a class's assignments and papers, click the class's name.' Below this is a header for 'Universitas Dinamika' with a green '+ Add Class' button highlighted by a red arrow. Underneath are tabs for 'All Classes', 'Expired Classes', and 'Active Classes'. A table lists the classes with columns for Class ID, Class name, Status, Start Date, End Date, Class Summary, Learning Analytics, Edit, Copy, and Delete.

Class ID	Class name	Status	Start Date	End Date	Class Summary	Learning Analytics	Edit	Copy	Delete
35028566	JOTI	Active	22-Jun-2022	31-Dec-2023					
35612630	JAMB.	Active	16-Aug-2022	31-Dec-2023					
37257306	CANDRARUPA	Active	01-Jan-2023	30-Apr-2024					
37257294	SOCIETY	Active	01-Jan-2023	30-Apr-2024					
35040332	SOCIETY	Expired	23-Jun-2022	30-Apr-2023					

→ MENAMBAHKAN STUDENT (lanj.) :

- Masukkan **Class name**, **Enrollment key**, **Subject area(s)**, **Student level(s)** dan **Class end date**.

Create a new class

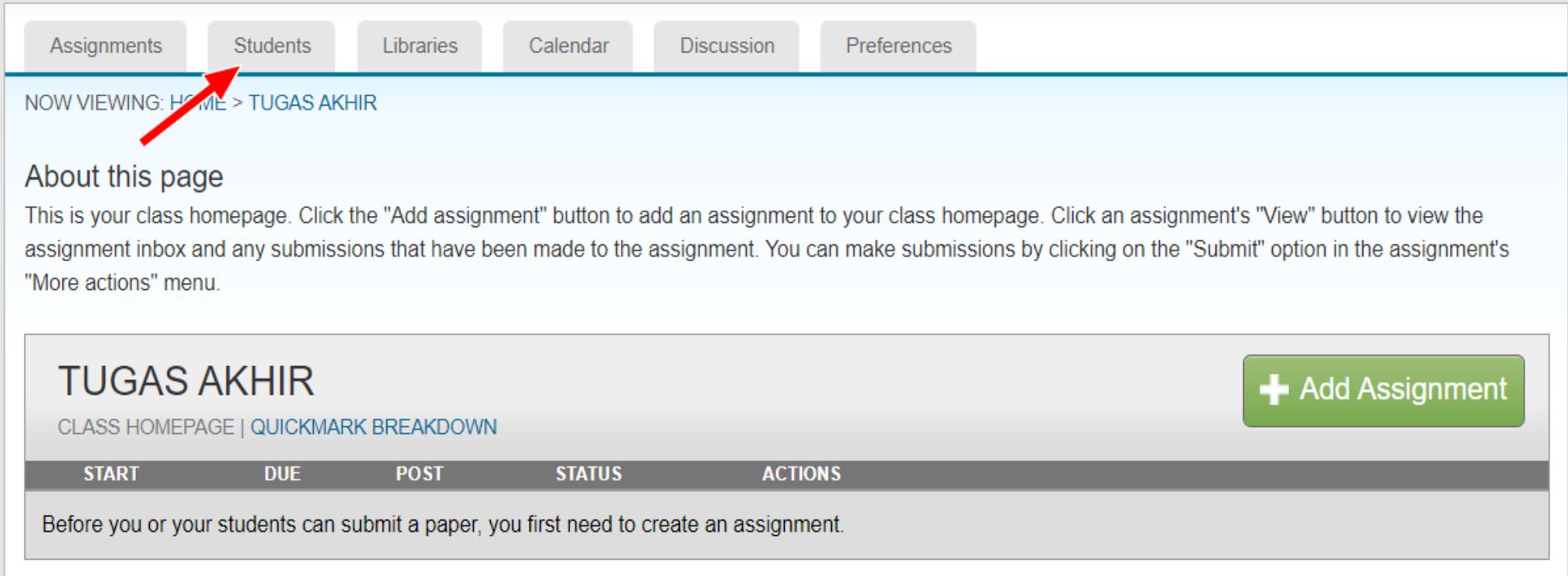
To create a class, enter a class name and a class enrollment key. Click "Submit" to add the class to your homepage.

Class settings

* Class type	Standard
* Class name	TUGAS AKHIR
* Enrollment key	1029384756
* Subject area(s)	Computer Science/Programming
* Student level(s)	Undergraduate
Class start date	10-Oct-2023
* Class end date	31-Oct-2025

→ MENAMBAHKAN STUDENT (lanj.) :

- Klik pada **Class "TUGAS AKHIR"** yang baru saja dibuat. Kemudian klik pada tab **Student** pada kiri atas.



Assignments Students Libraries Calendar Discussion Preferences

NOW VIEWING: HOME > TUGAS AKHIR

About this page

This is your class homepage. Click the "Add assignment" button to add an assignment to your class homepage. Click an assignment's "View" button to view the assignment inbox and any submissions that have been made to the assignment. You can make submissions by clicking on the "Submit" option in the assignment's "More actions" menu.

TUGAS AKHIR

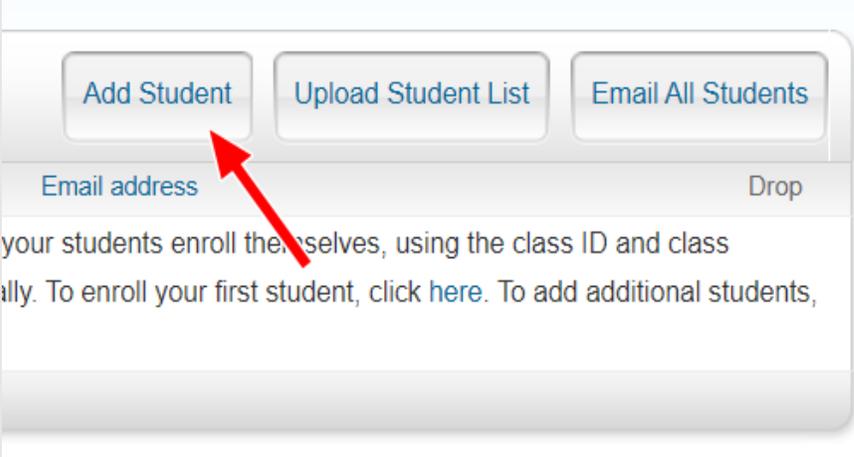
CLASS HOMEPAGE | QUICKMARK BREAKDOWN

[+ Add Assignment](#)

START	DUE	POST	STATUS	ACTIONS
-------	-----	------	--------	---------

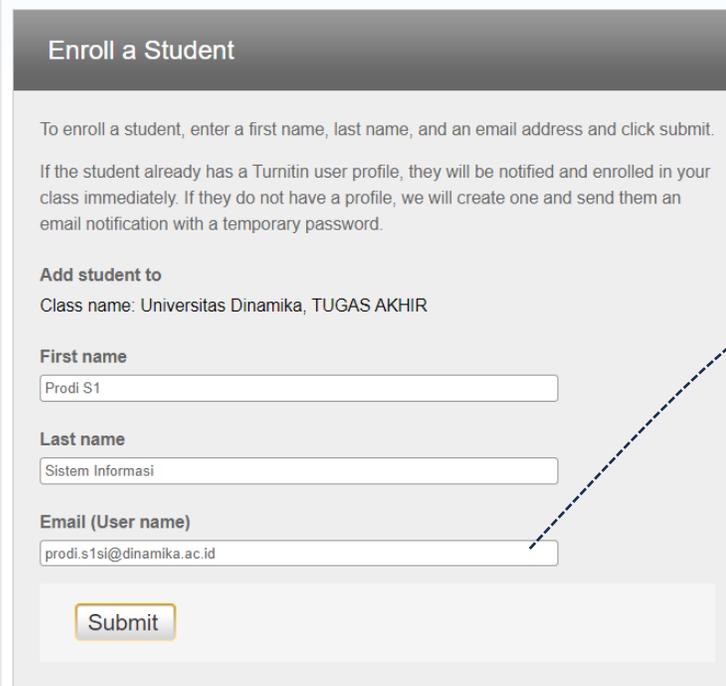
Before you or your students can submit a paper, you first need to create an assignment.

→ MENAMBAHKAN STUDENT (lanj.) :



A screenshot of a web interface showing three buttons: 'Add Student', 'Upload Student List', and 'Email All Students'. A red arrow points to the 'Add Student' button. Below the buttons, there is a table with a header row containing 'Email address' and 'Drop'. The text below the table reads: 'your students enroll themselves, using the class ID and class ID. To enroll your first student, click here. To add additional students, click here.'

- Klik pada **Add Student**.
- Kemudian isi **First name**, **Last name**, dan **Email (User name)**.



A screenshot of a web form titled 'Enroll a Student'. The form contains the following text and fields:

To enroll a student, enter a first name, last name, and an email address and click submit.

If the student already has a Turnitin user profile, they will be notified and enrolled in your class immediately. If they do not have a profile, we will create one and send them an email notification with a temporary password.

Add student to
Class name: Universitas Dinamika, TUGAS AKHIR

First name

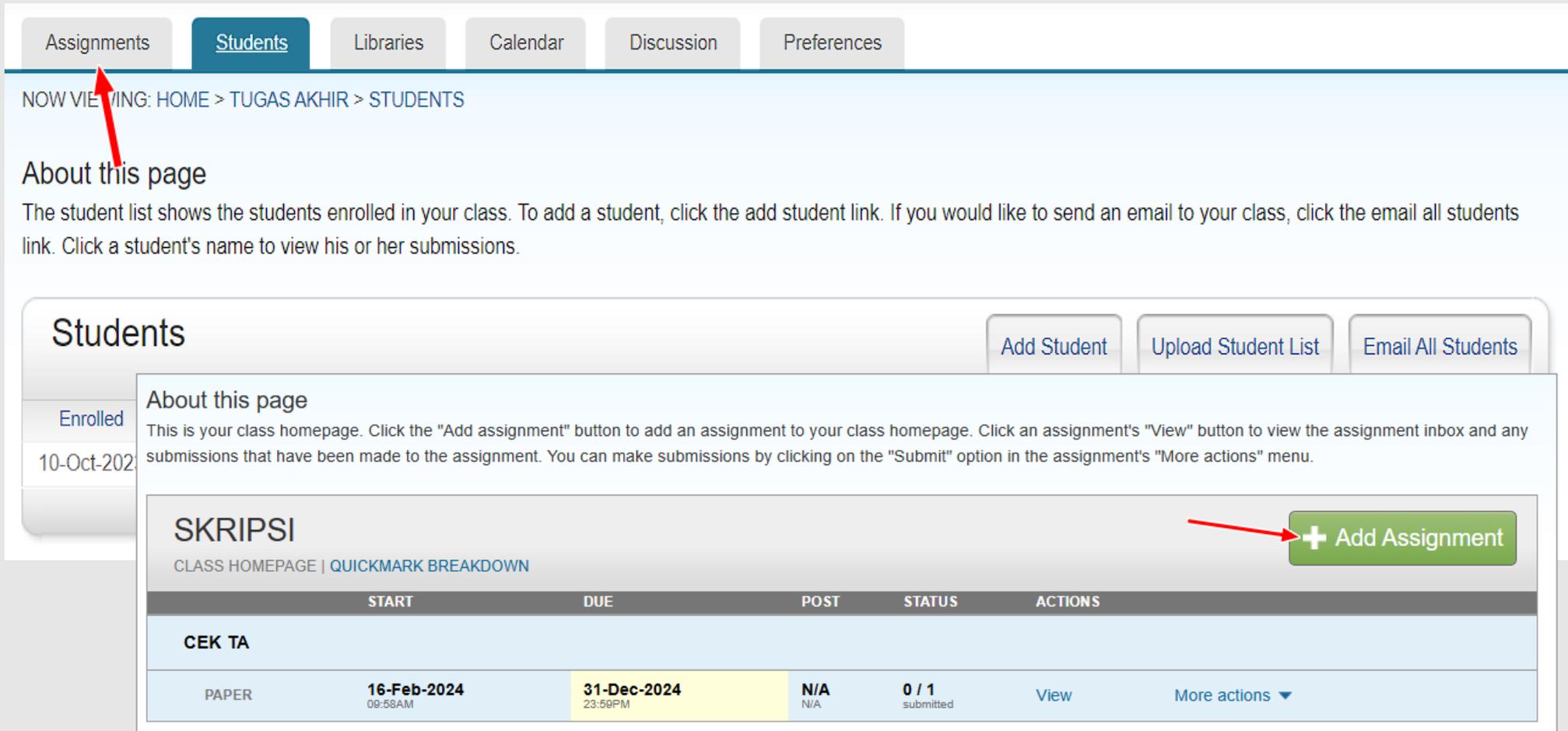
Last name

Email (User name)

Catatan : untuk isian **email**, pastikan harus sama dengan email akun prodi yang dipakai untuk login.

→ MEMBUAT ASSIGNMENT :

- User Student sudah terbuat. Selanjutnya klik pada menu **Assignments**, kemudian klik **Add Assignment**.



The screenshot shows the LMS interface. At the top, there are navigation tabs: Assignments, Students (selected), Libraries, Calendar, Discussion, and Preferences. Below the tabs, the breadcrumb path is "NOW VIEWING: HOME > TUGAS AKHIR > STUDENTS". The main content area is titled "Students" and includes buttons for "Add Student", "Upload Student List", and "Email All Students". A tooltip is visible over the "Add Student" button, providing instructions on how to use the student list. Below the tooltip, there is a table with the following data:

	START	DUE	POST	STATUS	ACTIONS
CEK TA					
PAPER	16-Feb-2024 09:58AM	31-Dec-2024 23:59PM	N/A N/A	0 / 1 submitted	View More actions ▾

A red arrow points to the "Add Assignment" button in the top right corner of the table.

→ MEMBUAT ASSIGNMENT (lanj.) :

- Isikan **Title**, **Instructions**, **Start Date**, **Due Date**. Pilih **Do not store the submitted papers** pada opsi **Submit papers to**.

About this page

To create an assignment, enter an assignment title and choose the start and due dates for the assignment. If you like, you can enter an additional assignment description. By default, papers submitted to this assignment will be checked against all of our databases. If you would like to create a custom search or view other advanced assignment options, click the "Optional settings" link.

Title

Max Grade

Instructions

Start Date

Due Date

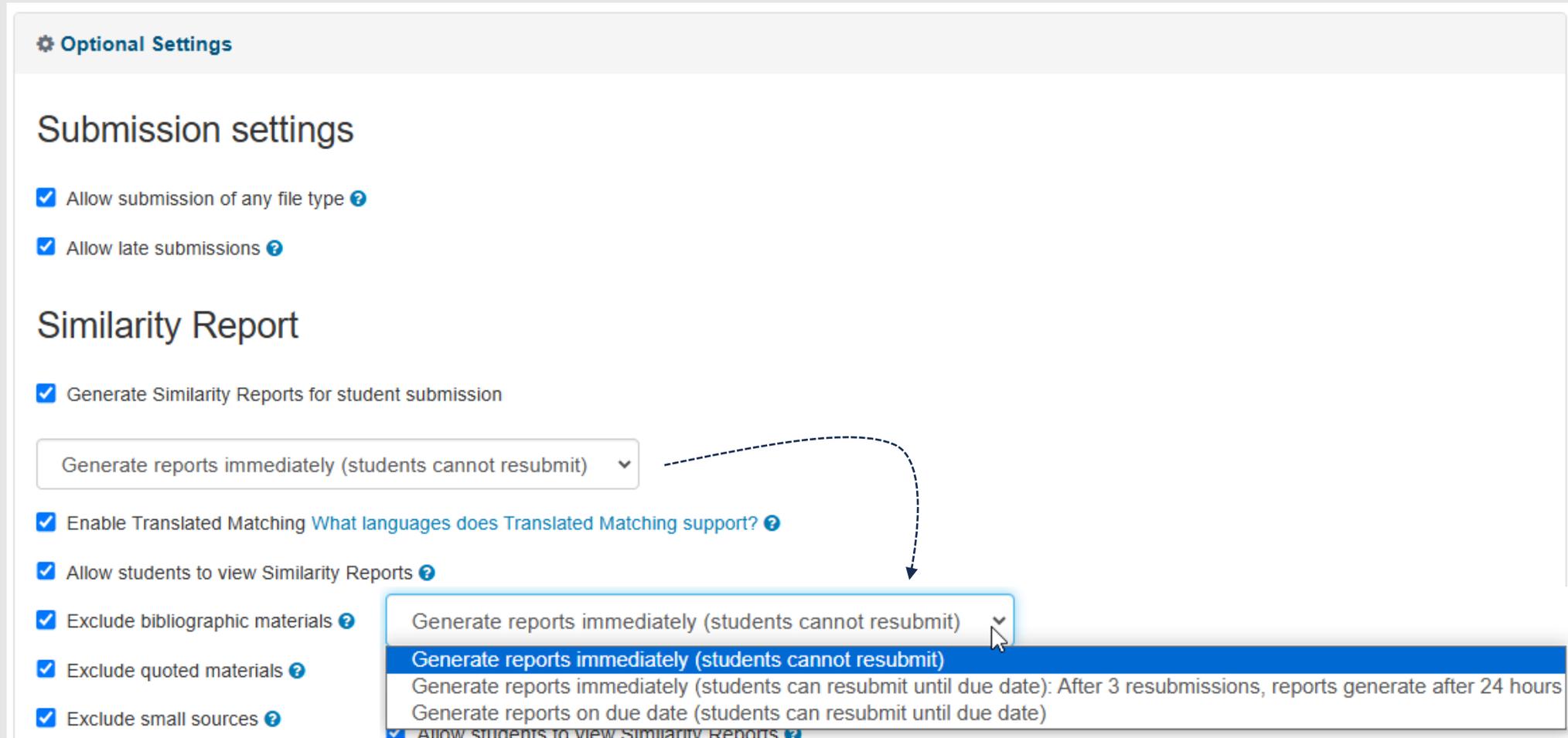
Submit papers to

Feedback Release Date

Optional Settings

→ MEMBUAT ASSIGNMENT (lanj.) :

- Klik pada **Optional Settings**, dan centang pada opsi yang diinginkan.



Optional Settings

Submission settings

- Allow submission of any file type ?
- Allow late submissions ?

Similarity Report

- Generate Similarity Reports for student submission

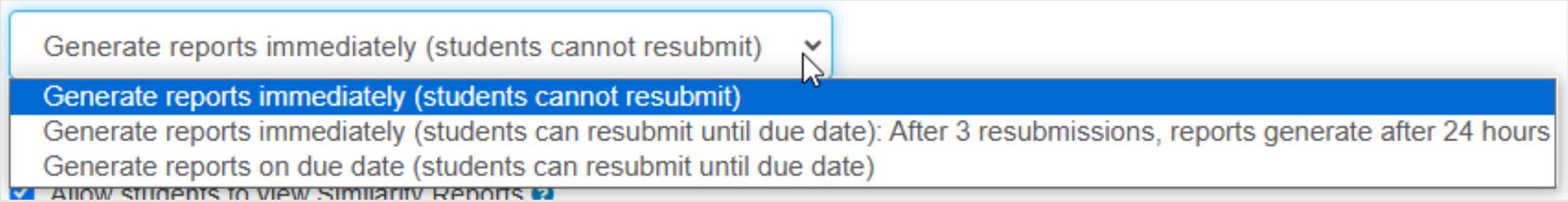
Generate reports immediately (students cannot resubmit) ▾

- Enable Translated Matching [What languages does Translated Matching support? ?](#)
- Allow students to view Similarity Reports ?
- Exclude bibliographic materials ?
- Exclude quoted materials ?
- Exclude small sources ?

Generate reports immediately (students cannot resubmit) ▾

- Generate reports immediately (students cannot resubmit)
- Generate reports immediately (students can resubmit until due date): After 3 resubmissions, reports generate after 24 hours
- Generate reports on due date (students can resubmit until due date)
- Allow students to view Similarity Reports ?

→ GENERATE REPORT :



Generate reports immediately (students cannot resubmit) ✓

Generate reports immediately (students cannot resubmit)

Generate reports immediately (students can resubmit until due date): After 3 resubmissions, reports generate after 24 hours

Generate reports on due date (students can resubmit until due date)

✓ Allow students to view similarity reports ✓

1. *Generate reports immediately (students cannot resubmit)*
Report langsung terbuat. Jika ingin unggah ulang, maka unggahan sebelumnya harus dihapus.
2. *Generate reports immediately (students can resubmit until due date): After 3 resubmissions, reports generate after 24 hours*
Report langsung terbuat. Instruktur bisa re-submit sebanyak 3 kali. Untuk report pertama akan terhapus. Setelah itu, unggahan ke-4, report harus menunggu 24 jam.
3. *Generate reports on due date (students can resubmit until due date)*
Report terbuat pada tanggal jatuh tempo. Instruktur bisa re-submit sampai tanggal jatuh tempo.

→ UNGGAH ARTIKEL :

- Setelah Assignment jadi, pada **Status** bisa dilihat jumlah *Student*.
- Klik pada **More actions**, pilih **Submit**.

About this page
This is your class homepage. Click the "Add assignment" button to add an assignment to your class homepage. Click an assignment's "View" button to view the assignment inbox and any submissions that have been made to the assignment. You can make submissions by clicking on the "Submit" option in the assignment's "More actions" menu.

SKRIPSI

+ Add Assignment

CLASS HOMEPAGE | [QUICKMARK BREAKDOWN](#)

	START	DUE	POST	STATUS	ACTIONS
CEK TA					
PAPER	16-Feb-2024 <small>09:58AM</small>	31-Dec-2024 <small>23:59PM</small>	N/A <small>N/A</small>	0 / 1 <small>submitted</small>	View More actions ▾
CEK ARTIKEL					
PAPER	25-Jun-2024 <small>15:37PM</small>	02-Jul-2024 <small>15:37PM</small>	N/A <small>N/A</small>	1 / 1 <small>submitted</small>	View

[Edit settings](#)
[Add PeerMark assignment](#)
[Submit](#) ← Submit/Unggah
[Email non-submitters](#)
[Delete assignment](#)

→ MENAMBAHKAN STUDENT (lanj.) :

- Pilih **Single File Upload**. Pada **Author**, pilih Student yang sebelumnya sudah dibuat. Masukkan judul pada **Submission title**. Lalu pilih lokasi file dan klik tombol **Upload**.

Submit: **Single File Upload** ▾

Author

Select student... ▾

Select student...

P3km UNDIKA (ppm [redacted]@dinamika.ac.id)

Last name

Submission title

Peran Perpustakaan Universitas Dinamika dalam Membang

Choose the file you want to upload to Turnitin:

Choose from this computer

 Choose from Dropbox

 Choose from Google Drive

We take your privacy very seriously. We do not share only be shared with our third party partners so that we

Upload Cancel

→ MENAMBAHKAN STUDENT (lanj.) :

Submit: Single File Upload STEP ●●○

Please confirm that this is the file you would like to submit...

Author: P3km UNDIKA

Assignment title: ARTIKEL

Submission title: Peran Perpustakaan Universitas Dinamika dalam Membangun Book Reading Habit Melalui Program Aksara Undika

File name: 7948-████████.pdf

File size: 193.2K

Page count: 30

Word count: 8505

Character count: 55231

« Page 1 »

PERAN PERPUSTAKAAN SEBAGAI PEMBUNTING
PENERO AJARAN JARAK JAUH DI MASA PANDEMI COVID-19

Daftar Isi

STEP 1: PENDAHULUAN

STEP 2: METODE PENELITIAN

STEP 3: HASIL PENELITIAN DAN PEMBAHASAN

STEP 4: PENUTUP

STEP 5: DAFTAR PUSTAKA

Abstract

The article aims to explain the role of library in expansion of distance learning model of the Covid-19 pandemic. Distance learning is done by utilizing technology as a means to connect students and teachers. In the presence of distance learning, progress in science, technology, innovation, and learning resources become the main element of learning success. Library as a source of information is important in the learning process, especially in online learning. The role of library in online learning is to provide a complete library collection, library management, a wide network, fast, secure, and easy access to information content, have a good and wide and have a wide scope for online progress. In order to meet the needs of students and teachers, the library and personnel have an important role in supporting student learning activities in the form of distance learning. *Keywords:* Covid-19 pandemic, online learning.

UNDIKA, NIA & NIA (1) (2020)

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

Confirm Cancel

- Lakukan konfirmasi artikel yang akan diunggah dengan klik tombol **Confirm**.
- Tunggu hasil pengecekan plagiasi di **Assignment inbox**.

→ CATATAN :

- Akun Turnitin Universitas Dinamika tergabung dalam konsorsium dan hanya memiliki 10 akun, maka hanya diperbolehkan **1 Student** untuk **1 akun prodi**.
- **1 assignment** hanya boleh berisi **1 artikel/dokumen**. Harus dilakukan penghapusan terhadap artikel sebelumnya jika Anda ingin unggah artikel lain **pada assignment yg sama**.

Submit: [Single File Upload](#) ▾

STEP ● ○ ○

This student has already submitted a paper to this assignment. Please delete the original paper before submitting a new one.



SOLUSI?

MEMBUAT ASSIGNMENT BARU

1 STUDENT BISA UNLIMITED ASSIGNMENT



UNIVERSITAS
Dinamika



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Terima kasih sudah mendengarkan.

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Universitas Dinamika